



**DELAWARE WORKFORCE DEVELOPMENT BOARD**

**Fox Valley Blue Room**

**Special Executive Committee Meeting**

**January 19, 2017**

**MINUTES**

**Attendees:** Dan Madrid, Gary Stockbridge Chair; Jeff Bross Vice-Chair DWDB, Patrice Gilliam-Johnson, Eileen Michelinie; Robin McKinney Newman; Bill Potter; Stacey Laing, Victoria Counihan; Andrea Guest

**Gary Stockbridge** welcomed the members to the meeting. A quorum was achieved.

**Bill Potter** reviewed the funding guidelines and advised the Executive Committee that it needed to formalize the order of priority list it had been using since April 2016 for disbursement of additional funds. He updated the board that all priorities had been executed in accordance with that list and the only provider eligible for additional funds was Jobs for Delaware Graduates. Bill further advised the committee that \$500,000 dollars had recently been made available for in school youth. He reported the board he had consulted with counsel and that it was appropriate to disburse the funds in accordance with the funding guidelines.

**Jeff Bross** moved that the funding priorities the board had been using since April be formally approved. And any monies would be disbursed in accordance with the funding guidelines.

**Patrice Gilliam-Johnson** seconded the motion.

**Executive Committee** the motion was approved.

**Jeff Bross** wanted to ensure JDG understood this was a onetime infusion of money and that any future contract extensions are separate from this total. Jeff also raised concern that JDG may not be able to spend all the money this program year. **Gary Stockbridge and Patrice Gilliam Johnson** concurred and asked **Stacey Laing** to double check and make sure they could spend the money. **Ms. Laing** said she would ensure that was clear and would reach out to JDG and report to back to Sec. Gilliam-Johnson to close the loop.

**Patrice Gilliam-Johnson** Moved that the funding be award to JDG In Accordance With the Funding Guidelines and established priority list.

**Jeff Bross** Seconded the motion.

**Executive Committee** The motion was approved.

There was no new business and **Dan Madrid** made a motion to adjourn, Mr. Bross seconded and the meeting was adjourned.